

INTERNATIONAL STUDENTS GUIDE

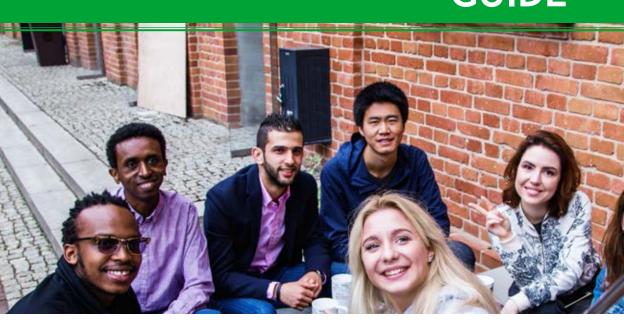










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WELCOME TO LODZ UNIVERSITY OF TECHNOLOGY!

We are happy that you have chosen Lodz University of Technology as a place where you will pursue your studies. Lodz University of Technology has over 75 years of experience in sharing its passion for science and education and over 30 years of tradition in international education in order to provide comprehensive support for foreign students. As a result, we are a university, which takes care of the highest standards of teaching, and prepares specialists sought after in the labour market, including innovative sectors of new technologies.

The academic community in Lodz is open and friendly to foreign students. To help you feel even more at home, we have also established the International Cooperation Centre. It is a friendly place where you can resolve all matters related to studies.



TUL IS 4TH THE MOST FREQUENTLY CHOSEN UNIVERSITY IN POLAND ACCORDING TO THE REPORT OF THE MINISTRY OF EDUCATION AND SCIENCE

FACTS AND FIGURES

11 283 STUDENTS

1214 PROFESSORS
AND ACADEMIC TEACHERS

420 EXCHANGE STUDENTS YEARLY

497 PHD STUDENTS

60 FIELDS OF STUDY

9 FACULTIES

5TH PLACE AMONG TECHNICAL UNIVERSITIES









300 INTERNATIONAL AGREEMENTS
UNDER THE ERASMUS+ PROGRAMME

2 ND PLACE IN THE RANKING OF THE POLISH PATENT OFFICE AMONG POLISH UNIVERSITIES ACCORDING TO THE NUMBER OF PATENTS GRANTED IN 2019





OVER **230** BILATERAL AGREEMENTS (GENERAL AGREEMENTS, MEMORANDUMS OF UNDERSTANDING, STUDENT EXCHANGE AGREEMENTS ETC.)



THE MOST APPRECIATED
UNIVERSITY BY EMPLOYERS
IN THE LODZ REGION



Faculties

- **W1 >** Faculty of Mechanical Engineering (WM, buildling A22)
- W2 > Faculty of Electrical, Electronic, Computer and Control Engineering (WEEIA, building A10)
- W3 > Faculty of Chemistry (WCh, building A27)
- W4 > Faculty of Material Technologies and Textile Design (WTMIWT, building A33)
- **W5** > Faculty of Biotechnology and Food Sciences (WBiNOŻ, buidling A4)
- W6 > Faculty of Civil Engineering, Architecture and Environmental Engineering (WBAIŚ, buliding B7)

- W7 > Faculty of Technical Physics, Information Technology and Applied Mathematics (WFTIMS, building A14)
- W8 > Faculty of Organization and Management (WOiZ, building D3, D4)
- W9 > Faculty of Process and Environmental Engineering (WIPOŚ, building B4)



Interfaculty units

- International Cooperation Centre (building A16)
- International Faculty of Engineering (building A16)
- Language Centre (building B25)
- > Sports Centre (building C4)
- Centre of Mathematics and Physics (building C3)
- > Library (building B22)

- Interdisciplinary Doctoral School (building A33)
- TUL Computing & Information Services Center (buildings A5, A10, B22)
- Information Technology Centre (building B19)
- TUL Sports and Education Centre "Sports Bay" (building B28)
- POLICLINIC Medical Centre (building B28)



CYCLES OF STUDIES

- engineering/bachelor (3 - 4 years)
- master
 (1,5 2 years)
- doctoral (4 years)

ECTS what is it?

The European Credit Transfer and Accumulation System is a point system that facilitates the recognition of periods of study completed outside the home university. This system allows you to "measure" on a point scale the amount of work that a student has put in a given course/class.





RULES FOR ASSIGNING ECTS CREDITS TO SUBJECTS

ECTS credits are awarded on the basis of the estimated workload of an average student. This protects all students, both outstanding and weaker ones, from overloaded or overly 'light' programmes. At the same time, the number of awarded ECTS credits is not directly related to the number of class hours. An hour of lecture may require 3 hours of preparations during which students have to work on their own, while preparing for a seminar may take a whole week.

A student may obtain **ECTS credits** only after completing the required work and passing a course (obtaining a positive grade) - the number of ECTS credits for completing the given element of the programme is absolute and does not depend on the obtained grade.

No more than 60 **ECTS credits** should be allocated for completing the study year. This is allowed only in special cases, however, it should be justified and documented in the course catalogue.

ECTS credits do not specify the status of classes, its validity or a teacher's prestige.

ECTS credits are awarded for all components of the study programme, both those which belong to the study programme and lead to awarding a diploma, as well as modules intended for persons who do not complete full studies.

There are two types of examinations: oral and written ones. The oral exam has different forms. The written exam may take the form of a test or a descriptive form.

Assessment system

In addition to the ECTS system, there is also a **grading system on a scale from 2 to 5**. The lowest failing grade is 2, other grades contribute to successful completion of the course with 5 being the highest grade. A student receives grades for examinations, laboratories, projects, certain subjects (except the physical education, trainings, internships).

Examinations

There are two types of examinations: oral and written ones. The oral exam has different forms. The written exam may take the form of a test or a descriptive form. Cheating or speaking is not allowed in the course of a written exam. If a person needs to leave the examination room, it requires the consent of the teacher conducting the exam.



Student ID

The student ID card certifies the student status.

Lodz University of Technology has electronic student ID cards which are issued following a student's matriculation. Every student has the right to have a student ID card until the day of graduation. The validity of the ID card is confirmed every semester by updating data in the electronic system and placing a hologram in consecutively marked areas.

The cost of issuing the electronic ID card is PLN 22. The fee should be transferred to the individual bank account obtained in the dean's office. The student ID card entitles you to 50% discount when travelling by

public means of transport. Until the age of 26, a student may benefit from the discounted public bus transport services (50%) and rail transport services (51%).

Student registration number

It is an individual number assigned to the student in all fields of study and at all educational levels realized by the student at this university. The student registration number is provided on the student ID. The number is also the login to the virTUL system.

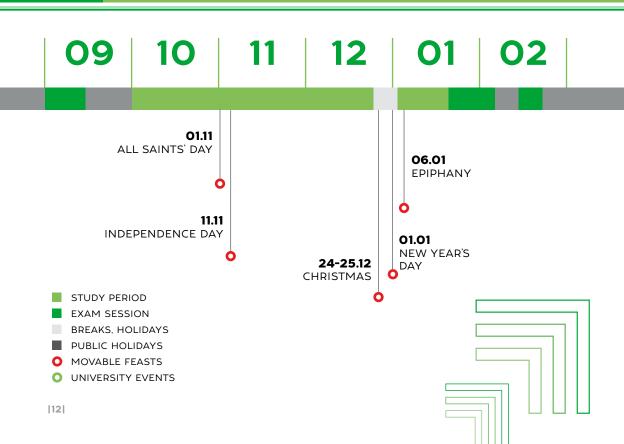
ACADEMIC CALENDAR

ORIENTATION DAYS /
ORGANISATIONAL MEETING
FOR INTERNATIONAL
STUDENTS

ORGANISATIONAL OMEETING FOR INTERNATIONAL STUDENTS

STLINV DEDIOD

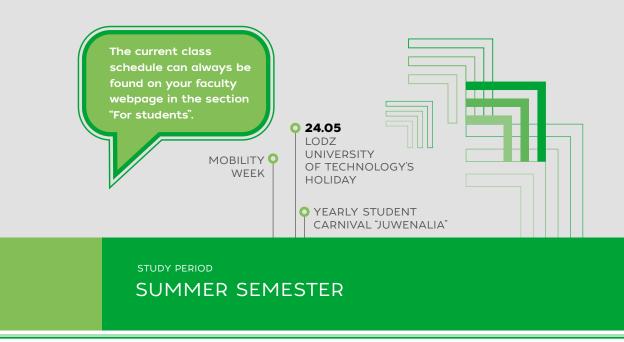
WINTER SEMESTER

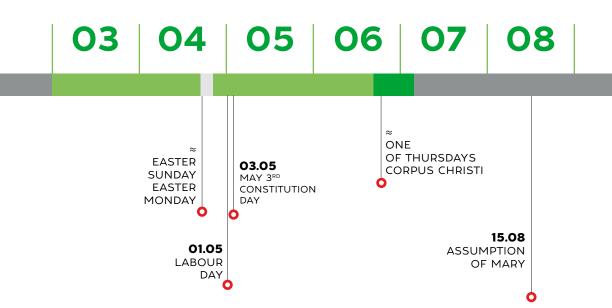


MOBILITY

O CHRISTMAS MEETING

WEEK





virTUL

virtual Lodz University of Technology **virtul.p.lodz.pl**

The central internet platform which gives access to all electronic services of Lodz University of Technology.

The access to these services is gained through so called central logging - the login password is the same for electronic services available at TUL, among others: WIKAMP Platform, e-mail system and WebDziekanat. For all of the above services the login number is the student's registration number.

In order to activate access to the above-mentioned services, the newly admitted student should log on to the website aktywacja.p.lodz.pl.

WebDziekanat

Electronic dean's office webdziekanat.p.lodz.pl

The WebDziekanat provides access to all necessary information related to the student's course of study, among others, class schedules, tuition fees, grades, deadlines and application forms.

WIKAMP

Virtual Campus of Lodz University of Technology **edu.p.lodz.pl**

The platform supporting e-learning in Lodz University of Technology.







TUL Electronic Mail System

The Electronic Mail System in TUL enables sending e-mails between employees and students of TUL and e-mail communication with the outside world. Each student of Lodz University of Technology has an automatically created e-mail account.

The use of TUL account is obligatory and so is checking mailbox every day. The correspondece with the university is carried out exclusively from TUL account.

How to write an e-mail?

The style of the message depends on its recipient, i.e. you should address formally persons you do not know or who hold higher positions or are senior, and less officially friends.

At university, recipients (lecturers/employees) should be addressed according to their scientific title/degree. If you do not know the position held or the academic title, start your e-mail: Dear Sir/Dear Madam.



Sample e-mail

"Dear Sir/Madam/Professor,

I am writing to ask for information regarding your next office hours.

Yours faithfully, Jan Kowalski Student ID number"

Wifi Eduroam

Eduroam enables the user to connect to the wireless network in the area of scientific and higher education institutions, including Lodz University of Technology. In order to connect to the Eduroam network, a personal certificate should be installed on the user's computer, which every TUL student can generate independently on his TUL e-mail address. Employees and students of Lodz University of Technology need to log on to use the system.

More information: uci.p.lodz.pl/uslugi/eduroam

NAWA SCHOLARSHIPS

THE GEN. ANDERS PROGRAMME:

For whom? For foreigners of Polish origin and holders of the Polish Card Which countries? Belarus, Bulgaria, the Czech Republic, Estonia, Lithuania, Latvia, Moldova, Romania, Slovakia, Hungary, the former Yugoslavian countries, Ukraine, Russia, and the countries of Central Asia and the Caucasus, Latin America and Africa Which studies? I and II cycle studies at Polish state universities

STEFAN BANACH SCHOLARSHIP PROGRAMME:

For whom? Citizens of the developing countries

Which countries? Albania, Angola, Argentina, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Brazil, Colombia, Ethiopia, Georgia, India, Indonesia, Iraq, Iran, Jordan, Kazakhstan, Kenya, Kosovo, Lebanon, Mexico, Moldova, Montenegro, Nigeria, North Macedonia, Palestine, Peru, the Philippines, Senegal, Serbia,



Contact:

The Polish National Agency for Academic Exchange 40 Polna St., 00-635 Warsaw tel.: +48 22 390 35 00 e-mail: biuro@nawa.gov.pl

www.nawa.gov.pl

SCHOLARSHIPS AND GRANTS

South Africa, Tanzania, Tunisia, Ukraine, Uzbekistan, Vietnam **Which studies?** Il cycle studies at Polish state universities

POLAND MY FIRST CHOICE PROGRAMME

For whom? Citizens of different countries

Which countries? Australia, Austria, Belgium, Bulgaria, Canada, Chile, Croatia, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Israel, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, New Zealand, Norway, Portugal, Republic of Korea, Romania, Singapore, Slovakia, Slovenia, Spain, Sweden, Switzerland, the Czech Republic, the Netherlands, the United Kingdom, Uruguay, USA (including Chinese citizens residing in Hong Kong, Macau and Taiwan)

Which studies? Il cycle studies at Polish state and private universities

THROUGHOUT THE ACADEMIC YEAR, FOREIGN STUDENTS CAN APPLY FOR:

- a social scholarship, which is awarded to those with low income
- a scholarship for students with disabilities
- an allowance, i.e. one-time support for students who find themselves in a temporarily difficult life situation

Moreover, foreigners may apply for the rector's scholarship, awarded for scientific, sports or artistic achievements, within the time limits specified in the announcement of the Vice-Rector for Student Affairs. The places and methods of submitting applications for each of the abovementioned forms of support are also specified in the Announcement of the Vice-Rector for Student Affairs, which - along with the Benefits Regulations. documents templates and other information on financial assistance - is available on the TUL's website under the tab "Support for students"

p.lodz.pl/en/students/support-students

Benefits Division

116 Żeromskiego St., building A33, entrance E, 4th floor tel.: +48 42 631 20 80, +48 42 631 20 88,

+48 42 631 20 33 e-mail: rss@adm.p.lodz.pl

KONSTANTY KALINOWSKI SCHOLARSHIP PROGRAM II

The programme offers 1-year stays for **Belarusians** who specialize in issues concerning broadly understood transformation.

The Konstanty Kalinowski Scholarship Program is the largest European aid programme for Belarusians unable to study in Belarus due to their political views.

More information:

www.english.studium.uw.edu.pl/k-kalinowski-scholarship-program

FOREIGN STUDENTS ADMITTED AFTER 2019 MAY ALSO RECEIVE THE RECTOR'S SCHOLARSHIP

Every foreign TUL student (admitted to TUL after 2019), after the first year of bachelor and master studies, with conditional registration for the next semester and with exceptional academic achievements in the previous academic year, may apply for a Rector's scholarship! It can be received by up to 10% of students of the particular faculty.

BOLASHAQ FUND FOR CADIDATES FROM KAZAKHSTAN

Candidates from Kazakhstan may become TUL students on the basis of a cooperation agreement with the BolashaQ Development Fund. Candidates with high academic performance and additional achievements (participation in conferences and competitions) have a chance to receive a discount on tuition fee of up to 100%.

bolashaqfund.kz/homepage

NPO «Bolashaq Development Fund» 55/18 Mangilik El Avenue Nur-Sultan, 010000 Republic of Kazakhstan

The tuition fee should be paid before the beginning of the next course semester.

TUITION FEES

Foreign students admitted to study on the principles other than those applicable to Polish citizens in relation to incurring the costs of studies, pay the tuition fees of PLN 2500 to PLN 8000 for one semester. The fee should be paid before the beginning of the next course semester.

Foreign students studying in Poland, listed in the Article 324 of the Act of July 20, 2018 - Law on Higer Education and Science, pursue their studies free of charge. The solely pay fees related to the repetition of the subject or the semester and participation in the classes not included in the study programme.

Charges for documents issued to students

- an electronic ID card PLN 22 (a fee of PLN 33 is collected for issuing a duplicate student ID)
- copies other than those issued on the basis of Article 77(2) of the Law on Higher Education and Science:
 - certified copy of the diploma of graduation in a foreign language
 PIN 20
 - certified copy of the diploma supplement in a foreign language
 PI N 20
 - duplicate of a diploma PLN 20
 - duplicate of a diploma supplement
 PLN 20
- > legalization of documents intended for legal transactions abroad - PLN 26
- NNW and OC insurance for the period of study (there is a possibility of buying the insurance at TUL) - PLN 70





The Erasmus+ programme at Lodz University of Technology offers all students of our University an exchange within the countries participating in the programme - 27 UE countries and Island, Lichtenstein, Norway, Turkey, Macedonia, Serbia, Great Britain and selected partner countries (on special terms).

Mobility Week

The annual event taking place in spring, which promotes student mobility at Lodz University of Technology. During the event students may learn more about the possibilities of participating in student exchange programmes.

Advantages of the programme:

- gaining experience
- > getting to know new cultures
- > improving foreign language skills
- > better prospects on the job market



STUDENTS' EXCHANGE

General rules:

- > 360 days for student exchanges at every cycle of studies
- > leaving for an exchange even several times at the same study cycle
- > leaving for an exchange from 90 to 360 days and for an internship from 60 to 360 days
- > Erasmus+ scholarship

Contact

International Cooperation Centre 36 Zwirki St., 1st floor, room 120

cwm.p.lodz.pl/en/student-mobility

Who can leave?

- > to study: students of 1st, 2nd and 3rd cycle of studies at Lodz University of Technology
- for an internship: students of 1st, 2nd and 3rd cycle of studies at Lodz University of Technology and graduates qualified for the exchange programme during the last year of studies before taking the final exam.





HERE WE STUDY AND LIVE

Our campus is not only a symbol of the University, but also of the city. Close to the famous Piotrkowska Street there is a compact area where you will find all University buildings, classrooms, laboratories, workshops, dean's offices and rector's office. The University has a specific atmosphere thanks to its nineteenth-century palaces and revitalized post-industrial buildings adapted for modern classrooms and laboratories. A park located in the center of the campus, with its unique trees is something the University is proud of.

Please, take a look on campus map.



The Dormitories of Lodz University of Technology are composed of nine dormitories which provide good and affordable living conditions, right atmosphere to study as well as pleasant ambiance to spend leisure time. The computer network which provides the internet to every room, well-developed leisure facilities, a canteen, student clubs – are just a few advantages of our dormitories.

Lodz University of Technology has an events hall, which is located in building C15 at 3a Politechniki Ave. The hall is air-conditioned, equipped with the sound system and multimedia, and consists of an auditorium and a stage. It is a facility intended for organization of festivals, competitions, meetings with experts, scientific conferences. The TUL Academic Orchestra, the TUL Choir and

"PoliZongler", the TUL Juggling Club, hold their rehearsals there – other events organized in the hall include the TUL beauty pageants, sports galas,concerts. On the university campus there are offices of the following student organizations: The Students' Council, ESN-EYE Lodz, The Academic Sports Association, The Polish Students Associastion, BEST (the Board of European Students of Technology), the Student Tourist Club "Płazik" and the TUL Students' Radio ŻAK from where programmes are broadcast.

The advantage of the campus is its good location: it is near the city centre, with easy access to public transport, leisure areas (parks), sports facilities (Sports Bay), the railway station (about 3 km away), the airport and shopping centres. You can find here student clubs, a canteen, a hairdresser, medical clinics, an ATM and shops.

Dormitories

I DS

3b Politechniki Ave., 90-924 Lodz tel.: +48 42 631 29 81, +48 42 63 29 41 e-mail: anna.garnys@p.lodz.pl Double-bedded rooms

II DS

5 Politechniki Ave., 90-924 Lodz tel.: +48 42 631 21 92, + 48 42 631 29 42 e-mail: paulina.wocial@p.lodz.pl Double-bedded rooms

III DS

7 Politechniki Ave., 90-924 Lodz tel.: +48 42 631 29 43, +48 42 631 21 93 e-mail: eliza.wolowiec@p.lodz.pl marcin.kozakiewicz@p.lodz.pl Double-bedded rooms

IV DS

9a Politechniki Ave., 90-924 Lodz tel.: +48 42 631 29 44, +48 42 631 21 94 e-mail: martyna.dabrowicz@p.lodz.pl Double-bedded rooms

V DS

3 Lumumby St., 90-924 Lodz tel.: +48 42 631 27 05 e-mail: ewa.filipczak@p.lodz.pl Double-bedded and three-bedded rooms

VI DS

rooms

11 Politechniki Ave., 90-924 Lodz tel.: +48 42 631 29 46, +48 42 631 21 96 e-mail: sylwia.kozielek@p.lodz.pl Double-bedded and three-bedded Current prices for rooms: p.lodz.pl/en/students/tulresidential-area

VII DS

9 Politechniki Ave., 90-924 Lodz tel.: +48 42 631 21 97 e-mail: emila.lewandowska@p.lodz.pl Double-bedded and three-bedded rooms

VIII DS

40/42 Radwańska St., 90-924 Lodz tel.: +48 42 631 29 48, +48 42 631 21 98 e-mail: urszula.mroczka@p.lodz.pl Double-bedded and three-bedded rooms

IX DS

277 Piotrkowska St., 90-924 Lodz (entrance from 232 Wólczańska St.) tel.: +48 42 631 24 86 e-mail: renata.dynarek@p.lodz.pl Double-bedded rooms

Contact

TUL Campus
TUL Accommodation Commission
3a Politechniki Ave., 1st floor
tel.: +48 42 631 28 41
e-mail:
osiedle@samorzad.p.lodz.pl
samorzad.p.lodz.pl/accommodation-en-

samorzad.p.lodz.pl/accommodation-english-forms

FEES FOR DORMITORIES

Fees are payable by **20th of each month for the given month.** On the website webdziekanat.p.lodz.pl every student has to generate an account to which the fee for dormitory must be transferred. The fine for the untimely payment is PLN 30 monthly. Students of foreign universities coming to TUL as part of exchange and foreign students from outside TUL at the time of accommodation are required to pay a deposit of PLN 1000,00.

EXTENDING THE ACCOMMODATION FOR THE NEXT ACADEMIC YEAR AND HOLIDAYS

In April you should apply for an extension of your accommodation for the next academic year. Applications for an extension of accommodation for the summer period (July-August) are to be submitted in June. The fee for a dormitory in the holiday months is slightly higher. If applicable, the cost of making a reservation in the dormitory for another academic year will be deducted from the accommodation fee for October.

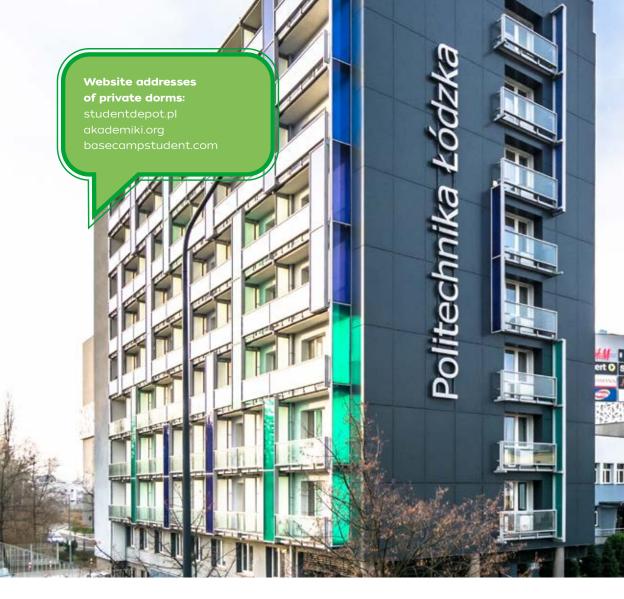
MOVING TO ANOTHER DORMITORY

You are required to submit an application to the Residents' Council in your current dormitory and to the Manager of the Dormitory, next this application should be submitted to the Student Council Accommodation Commission

at. Politechniki 3a Ave. Applications are accepted during the duty of the Student Council Accommodation Commision. (every Monday from 6:00 p.m. to 7:00 p.m.) Information about all changes within the hours will be announced by the Director of the Academic Housing Estate of TUL and given in the social media of Students' Self-Government. samorzad.p.lodz.pl/accommodation-english-forms

RULES OF RESIDENCE IN A DORMITORY

- > lights out period is from 11:00 p.m. to 6:00 a.m.
- You are required to tidy up the kitchen after you use it and keep order in your room
- visits of guests should be reported at the reception desk, and guests staying overnight should be reported to the administration of the dormitory for a fee of PLN 20 per night
- it is possible to use the laundry after signing up on a list and specifying the date and time. After finishing the laundry, the key must be returned
- a payment must be made for using additional rooms (a gym, a fitness room, billiards etc.)
- in order to have access to the internet, you need to report it to the network administrator and you are required to pay an additional fee

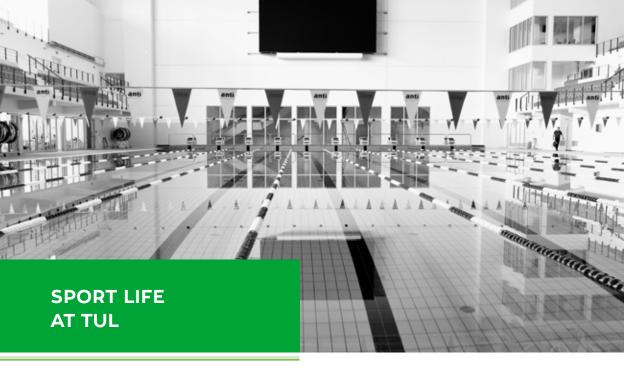


WHEN YOU HAVE NOT BEEN ALLOCATED IN A DORMITORY

There is a possibility of finding accommodation in private dormitories in Lodz or renting a private apartment on your own or with other students. Advertisements of apartments for

rent can be found in the local press or the internet.

More info about TUL dormitories can be found on the website p.lodz.pl/en/ students/tul-residential-area and in social media: facebook.com/samorzadstudenckipl



Sports Centre

The Sports Centre of Lodz University of Technology provides physical education classes for students of our university. Students are required to take part in P.E. classes at the 2nd, 3rd and 4th semester and the choice of activities includes 13 disciplines in total, for example: football, swimming, weight lifting or dance.

The Sports Centre offers students, who enjoy doing sports as a leisure pursuit, 200-meter running track, football pitch and basketball court with artificial turf and beach ball sand court

AZS PŁ – TUL Academic Sports Association

TUL Academic Sports Association [AZS] is a sports club that enables sports development of both highly competitive athletes and students who want to have their first training in many sports.

The club also privides the opportunity to represent Lodz University of Technology at the Polish Academic Championships. The winners can obtain a Rector's scholarship for the best students. Most of AZS sports sections allow students to pass obligatory physical education classes at TUL.

Sports Bay [Zatoka Sportu]

TUL Sports and Education Centre "Sports Bay" is an organizational unit of Lodz University of Technology. It is a multi-activity sports complex with 2 swimming pools, including a unique 50 m. indoor swimming pool. TUL students have their physical education classes here and in free time 40 percent discount for an entrance ticket. Apart from the pool area, Sports Bay has its own climbing walls - the highest one is 17 m high, fitness club and a restaurant. Since 2019 there is multi-purpose

AZS PŁ also runs sports sections in the following disciplines:

sports hall with basketball, volleyball

and badminton courts available.

- acroyoga
- > sports aerobics
- > aerial acrobatics
- > badminton
- > duplicate bridge
- rowing ergometer
- fit and jump
- > fitness
- > float fitness
- > futsal W
- > futsal / football M
- > equestrianism
- > voqa
- iudo W and M
- > karate
- > cycling

- >basketball W and M
- nordic walking
- > diving
- voleyball W and M
- > swimming
- > squash
- > chess
- >taekwondo
- > ballroom dancing
- > tennis
- >table tennis
- > powerlifting
- > floorball
- > sport climbing
- > sailing
- quidditch

Contact

Sports Centre of TUL

11 Politechniki Ave.

90-924 Lodz

tel:: +48 42 631 28 65, +48 42 631 28 21

e-mail: s-3@adm.p.lodz.pl

Sports Bay

10 Politechniki Ave.

93-590 Lodz

e-mail: zatokasportu@info.p.lodz.pl

zatokasportu.pl

AZS PŁ

3a Politechniki Ave. (building C15),

90-924 Lodz

tel.: +48 42 631 28 23

e-mail: politechnika.lodz@azs.pl

azs.p.lodz.pl

LIBRARIES

The Library of Lodz University of Technology is the largest technical library in the region. It consists of the main library and four branch libraries. Along with the department libraries operating in the organisational units of Lodz University of Technology, they are the library information system of TUL.

The Library of Lodz University of Technology

(building B22), bg.p.lodz.pl

Branch libraries:

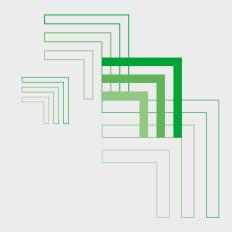
- > The Library of Civil Engineering and Architecture named after Jerzy Samujjło (building B6), bg.p.lodz.pl/biblioteka-budownictwa
- The Library of Chemistry named after Osman Achmatowicz (building A26),
 bg.p.lodz.pl/biblioteka-chemiczna
- > The Library of Mechanics (building A20), bg.p.lodz.pl/biblioteka-mechaniki
- The fiction library (building B22),
 bg.p.lodz.pl/biblioteka-beletrystyczna

Libraries at departments and institutes:

- > The Library at the Institute of Computer Science (building B9, office 249)
- > The Library at the Institute of Physics (building B14)
- The Library at the Institute of the Fluid-Flow Machinery (building B13, office 217)
- > The Library of Foreign Language Centre (building B25)







IN THE HEART OF EUROPE IN THE HEART OF POLAND

Poland is the country located in the centre of Europe. In the north it is surrounded by cold Baltic Sea with large and extensive beaches and clean sand.

The south of Poland is a mountainous region including the Carpathian Mountains. The centre of Poland is a lowland area and this is where Lodz is located - the

The centre of Poland is a lowland area and this is where Lodz is located - the third largest city in Poland. Lodz is an academic centre and the Polish capital of the creative industry and festivals. The eclectic style of the city is reflected by the palaces of former manufacturers, the flavors of four cultures, factory halls, large-format murals and bustling Piotrkowska Street.

REPUBLIC OF POLAND [RZECZPOSPOLITA POLSKA]

Warsaw

the capital

Polish

official language

The 9th largest country in Europe

≈ 38 milions of citizens in Poland

≈ 700 thousands of inhabitants in Lodz

SYMBOLS



flag

silver, water, purityfire, courage, bravery



Polish emblem



Lodz emblem

Mazurek Dąbrowskiego

Jeszcze Polska nie zginęła, Kiedy my żyjemy. Co nam obca przemoc wzięła, Szablą odbierzemy.

Marsz, marsz, Dąbrowski, Z ziemi włoskiej do Polski. Za twoim przewodem Złączym się z narodem.

Przejdziem Wisłę, przejdziem Wartę, Będziem Polakami. Dał nam przykład Bonaparte, Jak zwyciężać mamy.

Marsz, marsz, Dąbrowski...







LODZ

Lodz is located in the centre of Poland which ensures easy access using various means of transport

AIR TRANSPORT



FROM WARSAW AIRPORTS

OPTION A - BUS (from Warsaw Chopin Airport / Warsaw Modlin Airport)

From the airport directly to Lodz (about 10 transfers every day). Take the Flixbus / Modlin Bus (Comfortable buses with free access to WI-FI).

Duration: 2,5 hrs aprox. Cost: 20-50 PLN

flixbus.co.uk, modlinbus.com









Flixbus Modlin Bus

2.5 hrs 20-50 PLN

OPTION B - BUS & TRAIN

(from Warsaw Chopin Airport / Warsaw Modlin Airport)

Take the Modlin Bus to Pałac Kultury i Nauki (the Palace of Culture and Science in Warsaw) and then take the train to Lodz from Warszawa Centralna (Warsaw Train Station).

Step 1 MODLIN BUS TO PALACE OF CULTURE AND SCIENCE

Duration: 40 min aprox.

Cost: 15-25 PLN modlinbus.com

Step 2 TRAIN TO LODZ KALISKA/LODZ FABRYCZNA

Duration: 2 hrs aprox.

Cost: 25 PLN

en.e-podroznik.pl











2 hrs 40 min.

40-50 PLN

OPTION C - SKM train line S2/BUS 175 (from Warsaw Chopin Airport)

Take the SKM train or bus line 175 to Palace of Culture and Science and then take the train to Lodz from Warszawa Centralna (Warsaw Train Station)

Step 1 SKM LINE S2 TO WARSAW CENTRE

Duration: 25 min.

Cost: 4-5 PLN

ztm.waw.pl/en









train

or

BUS LINE 175 TO PAŁAC KULTURY I NAUKI in Warsaw

(PALACE OF CULTURE AND SCIENCE)

or

Duration: 25 min.

Cost: 3.40 PLN ztm.waw.pl/en







3,40 PLN

Step 2 TRAIN TO LODZ KALISKA / LODZ FABRYCZNA

Duration: 2 hrs aprox.

Cost: 30-50 PLN

en.e-podroznik.pl









OPTION D - RENT A CAR at one of car rentals at the Warsaw F. Chopin International Airport*





Avis

www.avis.pl

Budget® Car Hire

www.budget.pl/en/

car Free

www.carfree.eu

flixbus.co.uk en.e-podroznik.pl ztm.waw.pl/en

^{*}according to www.lotnisko-chopina.pl/pl/wynajem-samochodow.html as at July 2022

→ FROM LODZ AIRPORT (LUBLINEK)

Outside of the airport you can grab the bus line 65A to get to TUL You can always grab a taxi!

Useful website:

www.lodz.jakdojade.pl/en

BUS LINE 65B

Duration: 40 min. aprox.

Ticket: 4 PLN mpk.lodz.pl



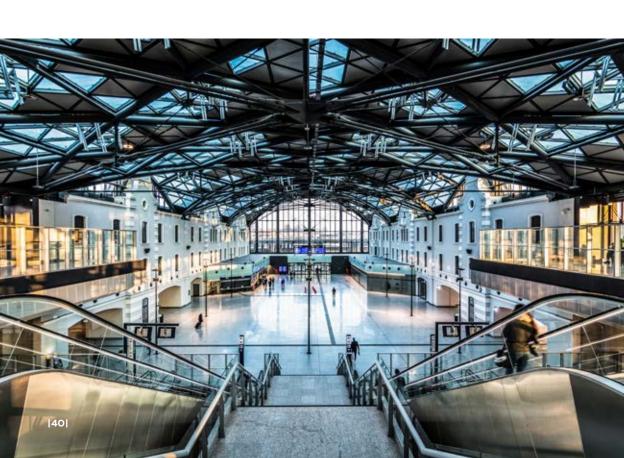






us 40 min







TRANSPORT IN LODZ

In Lodz, MPK is the provider of bus and tram transport services. **Time tickets** are used and they can be bought in kiosks and ticket machines located on most trams and buses. A passenger can change between the bus and the tram within the same ticket in the purchased time. There are time tickets valid for: 20 minutes (PLN 4,00), 40 minutes (PLN 5,00), one day city ticket (PLN 16.00).

Reduced tickets for students are 50% cheaper. The valid student ID card entitles you to cheaper trips by public means of transport. There is also a possibility of purchasing a season ticket (a pass called "migawka"). It is an electronic proximity card, on which season tickets are coded, entitling to trips by public means of transport in Lodz. In order to receive a pass you need to submit an application (personally or via internet), and when buying another season ticket - pick up the pass.

You must remember to validate the ticket after getting to the train or bus for a ticket inspection. **The fine for not having a valid ticket is PLN 458,50.**

The fine for lack of documents required to prove your entitlement to reduced-fare tickets is PLN 309,00. The fine paid within 7 days from receiving is over 50% lower.

Timetables:

mpk.lodz.pl/rozklady jakdojade.pl/lodz





Off Piotrkowska

At 138/140 Piotrkowska Street there is a space gathering not only representatives of creative industries, but also the most well-known restaurants in Lodz. Off Piotrkowska, which was founded in a former spinning mill, has become a popular meeting place.

Piotrkowska 217

A place full of good energy and creativity, where business meets culture and science. It is located in the very centre of the city between Piotrkowska St. and Kosciuszki Ave., and offers 8,000 sq m of office, commercial, service and gastronomic space.

For more information:

www.offpiotrkowska.com www.piotrkowska217.pl

History

- > Museum of the City of Lodz
 - Poznański Palace
- Museum of Cinematography
- Central Museum of Textile Industry White Factory
- > Księży Młyn a group of former textile factories and other facilities dating from 1824
- Museum of Independence Traditions (Museum Station Radegast)
- > Jewish cemetery
- Old cemetery "Powązki in Lodz"

Art

- > Museum of Animation Se-ma-for
- > Museum of Art MS1 and MS2
- > Murals
- > Rosa's Passage



PLACES IN LODZ

Nature

- > Botanic Garden
- > Palm House
- > Łagiewnicki Forest
- > Zoo Orientarium
- > Arturówek
- > Jan's Ponds

Science

- > Planetarium EC1
- > Centre of Science and Technology EC1
- Science Centre "Eksperymentarium Manufaktura"

Sport and leisure

- › Aquapark Fala
- > Sports Bay [Zatoka Sportu]
- > Stacja Nowa Gdynia
- > Rudzka Mountain
- > Fitness clubs (FitFabric, I'm fit, Squash Point, gyms, courts)
- > City bikes

Piotrkowska Street

It is a street full of music, pubs and shops, but also excellent restaurants located at the length of 4 km. During the holidays, there are street cafes in front of many restaurants inviting passers-by to rest.

Shopping centres

- > Manufaktura
- > Monopolis
- › Pasaż Łódzki
- › Galeria Łódzka
- > Port Lodz

Entertainment

- > Atlas Arena
- > Wytwórnia
- > Cinemas, theatres and a concert hall



1. Arboretum in Rogów

One of the largest forest parks of this type in Poland with the richest collection of trees and shrubs in Central and Eastern Europe. Open all year. It is particularly recommended from spring to autumn.

arboretum.sggw.pl

2. Zoosafari Borysew

Zoological garden with an area of 25 hectares where over 500 exotic animals representing 90 species from 5 continents are gathered. Closed in winter.

zoosafari.com.pl

3. Hot Springs [Termy] Uniejów

A thermal pool complex, which offers hot baths in therapeutic thermal brines. Open all year. Recommended in winter. **termyuniejow.pl**

4. Łowicz and Maurzyce

A region famous for its characteristic folklore, among others, Łowicz cut-outs and traditional costumes along with an open-air museum with monuments of regional architecture. Open from April to October.

lowiczturystyczny.eu

5. Nieborów and Arkadia

A palace and garden complex. Open from March to October **nieborow.art.pl**

6. Spała

A resort town on the Pilica River in Spała landscape Park. Open all year. **spala.pl**

3

INTERESTING PLACES OF LODZ REGION

7-8. Zalew Sulejowski, Jeziorsko

The two largest water reservoirs of the Lodz region and its huge tourist and leisure attraction. Zalew Sulejowski is a water reservoir on the Pilica River, located between Sulejów and Smardzewice, 50 km from Lodz. Jeziorsko is a dam reservoir on the Warta River, located on the border of two provinces - Lodz and wielkopolskie voivodeships. Recommended in summer.

9. Mountain Kamieńsk

An artificial hill, 386 m high, which makes it the highest hill in Central Poland. A very good place to go skiing in winter.

gorakamiensk.info

10. Castle in Łęczyca

The castle - the seat of the Museum of Łęczyca - was built by the Polish king Kazimierz Wielki most probably in the years 1357-1365. Today, it is a place full of events taking place throughout the year. These are both well-known cyclical events of international rank (International Knight's Tournament), as well as smaller, regional ones. Everyone will find something interesting here. muzeumleczyca.pl

11. Rogowska Narrow-Gauge Railway

Antique, narrow-gauge railway operating on the route: Rogów - Rawa Mazowiecka - Biała Rawska. Open all year.

kolejrogowska.pl



Warsaw

Warsaw - the capital of Poland for over 400 years - is the largest Polish city, the centre of economic, political and cultural events. The symbol of the city is the Mermaid in the city coat of arms. Warsaw is both a vibrant metropolis and the city with a unique history. Its main attractions include the Old Market Square with the Royal Castle, the Łazienki Park and numerous museums. Visiting the 30th floor of the Palace of Culture and Science is a must if we want to see the magnificent panorama of the city.

Tri-City

The polycentric metropolis, which includes three cities: Gdańsk, Gdynia and Sopot, is a unique Polish attraction. Located by the Bay of Gdańsk, the cities offer not only sightseeing

the monuments, but also extensive sandy beaches with the longest pier at the Baltic seaside in Sopot. On the way to the Tri-City, two other cities can be visited: Toruń, the birthplace of Nicolaus Copernicus and the capital of gingerbread, and Malbork with the wonderfully preserved Teutonic castle.

Lower Silesia

Lower Silesia is a real mine of tourist attractions - a land of magnificent castles, interesting cities with beautiful architecture and old mountains stretching to the south of the region. In the centre of Lower Silesia is its capital - Wrocław. The city attracts with its charm of historic tenement houses, the liveliness and the climate of the unique centre of European metropolis.

List of "musts" in Poland

- > Sing Mazurek Dąbrowskiego on the 30th floor of the Palace of Science and Culture in Poland
- > Sail on one of 2,000 lakes in the Mazurian Lake District
- > Listen to St. Mary's Trumpet Call in Cracow
- > Help yourself to St. Martin's croissants in Poznań
- > Pat the Polish bison in the Białowieża Primeval Forest
- > Count the dwarfs in Wrocław
- > Lick a wall in Wieliczka salt mine
- > Find the treasure of the Baltic Sea amber
- > Bake gingerbread in the museum in Toruń



PLACES OF INTERESTS IN POLAND

Cracow

Cracow is a city located in southern Poland on the Vistula River [Wisła], the second Polish city in terms of population and area. It is a former capital, a coronation city an the necropolis of Polish kings. Cracow is the most visited Polish city. Its main attractions include the Wawel Royal Castle and the Old Market Square with the Cloth Hall (Sukiennice) and St. Mary's Church. In the vicinity of Cracow there is the historic Salt Mine in Wieliczka. An hour's drive west of Cracow there is Oświecim (Auschwitz), the largest of former German Nazi concentration and extermination camps.

Masurian Lakes

The Masurian Lake District was in the finale of the "Seven Wonders of the World" competition. The main tourist attraction of the region are its lakes, icluding the largest lakes in Poland - Śniardwy (113.8 sq m) and Mamry (105 sq m). The area is also called the Land of Thousand Lakes, as there are almost 2600 lakes in total.

Tatra Mountains

The highest mountain range in the Carpathians, with the highest peak in Poland, Rysy (2499 m above the sea level). The capital of the region is Zakopane - the centre of highland culture and winter sports. The main street in Zakopane is Krupówki, where you can find numerous restaurants serving traditional dishes and folk highlander music.

POPULAR POLISH DISHES

Bigos [cabbage stew]

Traditional Polish dish of sauerkraut, meat and dried mushrooms. Its preparation takes a long time, even a few days, and involves cooking all the ingredients slowly. In Polish, there is even an expression "narobić bigosu", which means "to make a fuss".





Pierogi [dumplings]

Round pieces of thin dough stuffed with various types of food, for example, meat, cheese or fruit, and folded in half. The most famous ones are those with cabbage and mushrooms, which are served during Christmas. Another popular type of dumplings include Russian pierogi stuffed with cheese, potatoes and cracklings which, however, are not served in Russia.

Piernik [gingerbread]

Dark, aromatic cake made from, among others, flour, eggs and honey. Gingerbread gets its intense aroma from spices, such as cinnamon, ginger and cloves. It is associated with Christmas and small pieces of gingerbread often decorate Christmas trees. The capital of gingerbread is Toruń, where it has been traditionally made for many years.





Żurek [sour cream soup]

A traditional soup made on the basis of sourdough obtained from rye flour with a characteristic sour flavour. During Easter, it is served with white sausage and egg. An interesting way of serving żurek is to cut the hole in a small loaf of bread and fill it with soup.





STUDYING ABROAD IS A GREAT ADVENTURE!

Staying in a foreign country always involves additional formalities to be completed. Foreigners study according to slightly different principles than Poles, Therefore foreigners should be familiar with applicable legal regulations that relate to them. It also refers to the procedure of legalization of stay on the territory of Poland. Another important issue is the insurance and taking care of your own safety. The above issues as well as others summarized in this chapter will help you adapt to the conditions in your new place of stay.



Foreigners can start and complete studies on the terms set out in the Higher Education Law Act:

Under the rules applicable to foreign students studying in Poland, listed in the Article 324 of the Act of July 20, 2018 - Law on Higer Education and Science

If you have:

- a permanent residence permit in the territory of Poland
- citizenship of the Member States of the European Union
- Polish Card or a decision on the determination of Polish origin issued by the Consul of the Republic of Poland

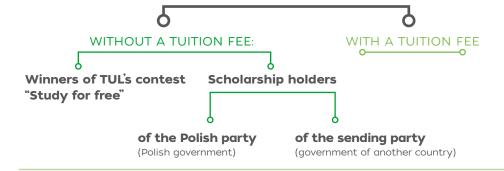
- a long-term residence of the European Union
- > married a Polish citizen
- refugee status/under temporary protection/subsidiary protection in Poland
- certificate of the proficiency in Polish at the level of C1 issued in Poland by the State Commission
- a temporary residence permit issued for family reunification, for a long-term residence permit of the residence issued by another EU state or being a member of resident's family
- a temporary residence permit for the purpose of carrying out scientific research



PRINCIPLES OF STUDYING IN POLAND FOR FOREIGNERS

Under the rules applicable to foreign students studying in Poland, NOT listed in the Article 324 of the Act of July 20, 2018 - Law on Higer Education and Science

Foreign nationals undertaking studies under the terms and conditions other than those applicable to Polish citizens may study:





Citizens of the European Union

The citizens of the European Union may enter the territory of Poland on the basis of their travel document (ID card, a passport). If the stay in the territory of the Republic of Poland is longer than three months, the EU citizen is obliged to register his stay at the Department of Civil Affairs and Foreigners Affairs.

Citizens of countries outside the EU

VISA

Before arriving in Poland, the third country nationals must obtain a visa from the Polish consulate in their country. The visa entitles you to enter the territory of the Republic of Poland, transit through this territory and stay on this territory during the time, for the purpose and on terms specified in it. A student visa is usually valid for one year.

RESIDENCE CARD

A foreigner who has obtained a temporary residence permit receives a residence card. During the period of its validity, the residence card together with travel

Residence card

A foreigner who has obtained a temporary residence permit receives a residence card.

Travel document

The citizens of the European Union may enter the territory of Poland on the basis of their travel document (ID card, a passport).

document confirm the identity of the foreign national during his stay in the territory of the Republic of Poland and entitles her/him, along with a travel document, to repeatedly cross the border without the necessity to obtain a visa.

A temporary residence permit is granted to a foreigner at his request if he meets the requirements specified with regard to the declared purpose of the stay and the circumstances, which constitute the basis for applying for it, justify his stay in the territory of the Republic of Poland for a period longer than three months.

The first permit is granted for the period of 15 months.

The application should be submitted no later than **on the last day of legal residence** of a foreign national in the territory of Poland.

The foreigner may be refused a permit or the permission for the next permit may be withdrawn if he did not complete a study year within the specified time limit. The Rector of the university without delay informs the voivode, who granted the temporary permit to the foreigner, that the student has been removed from the list of students as well as that the student failed to complete the study year within the specified time limit.

Useful links: migrant.info.pl Lodz Voivodeship Office

You cannot stay in Poland longer than it is indicated in your document, which confirms the right of stay.

Required documents to obtain a residence card:

- a completed application and its photocopy
-) four photos passport type
- a photocopy of a valid travel document
- document confirming that a foreigner has a place to stay in Poland
- document confirming that a foreigner has a health insurance
- documents confirming that

 a foreigner has sufficient funds
 to cover the costs of education,
 upkeep, accommodation, utilities and
 return to his country
- a certificate of admission for studies or continuation of studies
- confirmation of tuition fee payment if applicable
- confirmation of administrative fee payment
- * In case of submitting copies, original documents must be presented in the Lodz Voivodeship Office.

Benefits of having a temporary residence permit for a student:

- repeated border crossing without the need to have a visa
- work without any additional permit (applies to full-time students)
- free movement in the Schengen
 zone (for a period not exceeding
 3 months in a 6-month period)

More information:

Łódzki Urząd Wojewódzki, Wydział Spraw Obywatelskich i Cudzoziemców [Lodz Voivodeship Office, Department of Civil Affairs and Foreigners Affairs]

103 Piotrkowska St., 90-425 Lodz tel.: +48 42 664 17 04.

+48 42 664 17 97 e-mail: so@lodz.uw.gov.pl official website

REGISTERING TEMPORARY RESIDENCE ADDRESS

It is an official specification of the address at which the person is officially staying. If the foreigner plans to stay in Poland for more than

- > 3 months (EU, EFTA, Switzerland)
- > 30 days (other foreigners)

and plans to return to the country of his permanent residence, they must register their temporary residence address.

When?

no later than within

- > 30 days*
- > 4 days **
- * EU, EFTA, Switzerland
- ** other foreigners

counting from the day of arrival to the place of temporary residence in Poland

Documents to prepare

- > place of temporary residence registration form
- a certificate issued by the dormitory confirming accommodation or, in the case of renting an apartment a tenancy agreement
- an identity document (a travel document, a passport with a visa or a residence card)

Registration for place of temporary residence should be **reported to the city council**, within the jurisdiction of which a foreigner will be staying. The registration procedure is free of charge. **The charge for issuing** a temporary place of residence registration certificate is PLN 17.

More informaton:

The Municipal Office of Lodz 32 Politechniki Ave., 90-001 Lodz tel.: +48 42 638 56 14 uml.lodz.pl obywatel.gov.pl

An official will make a registration immediately after submission of the application. In order to receive a confirmation of registration, an application must be submitted. The cost of receiving a confirmation is PIN 17

PESEL

The register PESEL is a central collection of personal data.

It is maintained by the minister responsible for computerization. The PESEL register collects data of Polish citizens and foreigners residing in the territory of the Republic of Poland who register for permanent or temporary residence. Only foreigners planning short-term stays, which do not require registration (when the stay in the territory of the Republic of Poland does not exceed 30 days), are excluded from this regulation. The registration of the data in the PESEL system is performed by the municipal office, competent for the place of residence of a foreigner. The basis for registering the data of a foreigner is a valid travel document or any other document confirming the foreign national's identity and citizenship.

A foreign national studying in Poland is not obliged to have a **PESEL number**, but it's very useful to have it.

Work

A work permit in Poland is not required including when the foreigner:

- has the status of a family member of a EU/EEA/Switzerland citizen
- is a recipient of international protection in Poland (has the status of a refugee, or is a recipient of subsidiary protection)
- > has a permanent residence permit in the Republic of Poland
- has a residence permit for EU longterm resident in the Republic of Poland
- has a residence permit for humanitarian reasons
- has a permit for a tolerated stay in the Republic of Poland
- is a spouse of a Polish citizen with a temporary residence permit on the territory of the Republic of Poland given as a result of marriage
- has a temporary residence permit in order to join the family
- permit for residence of in order to receive higher education
- > has a valid Pole's Card
- is a graduate from a Polish uppersecondary school, full-time studies or full-time doctoral courses at Polish universities/colleges

Alternatively, a foreign national is entitled to work in the territory of the Republic of Poland if he has a work permit.

AN EXAMPLE OF A MONTHLY ESTIMATE OF EXPENSES**

Accommodation

dormitory: PLN 500,00 apartment (1 bedroom) in city centre: PLN 2151,00

Groceries

PLN 900,00

bread: PLN 4.00

water (1,5 liter bottle): 2,50

milk: PLN 3,00

cheese: PLN 25,00 /kg ham: PLN 25,00 /kg eggs: PLN 0,70 /pcs potatoes: PLN 3,00/kg

tomatoes: PLN 4,00 - 10,00/kg** apples: PLN 2,00 - 5,00/kg** chicken breast: PLN 20,00 /kg

sugar: PLN 3,00 /kg coffee: PLN 8,00 /250g

tea: PLN 5,00 for one pack with

20 teabags

beer (0.5 I): PLN 5,00 (shop),

PLN 10,00 (pub)

Lunch in the canteen

PLN 25,00

Phone card + internet

PLN 60.00 /month

Transport

MPK pass, discounted price:

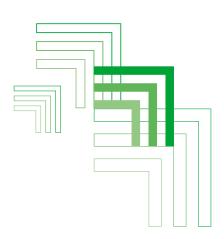
PLN 76,00/month

taxi to the city centre: PLN 25,00

Total ≈ PLN 2000,00

** prices are given approximately

*** prices depend on the season Source: numbeo.com/cost-of-living



Useful links: nfz.gov.pl mz.gov.pl

INSURANCE

"NNW" and "OC"

The costs of accident and third party insurances must be covered by the students. The insurance can be bought via the university or from any external private company.

Make sure that the contract you sign is valid on the territory of Poland.

Health insurance

Insurance in case of an illness etc. In order to benefit from such insurance, premiums resulting from the insurance contract must be paid.

UE/EFTA citizens

Must be holders of a **European Health Insurance Card (EKUZ)**.

The costs of a student treatment are covered by the National Health Fund [NFZ].

Non-UE/EFTA citizens

must be holders of the health insurance policy (min. 30,000 euro) valid for the period of the planned stay in Poland, which covers expenses related to treatment in Poland.

The insurance company covers the costs of medical treatment.

Non-UE/EFTA citizens may also benefit from the health insurance in the National Health Fund [NFZ]. For this purpose, an application should be submitted to the National Health Fund competent for the place of residence of a foreigner at the regional branch of the NFZ.

To conclude such a contract, the following documents must be submitted to the NFZ:

- > application for health insurance
- > valid certificate of the student status
- > information on the place of residence
- > passport
- Polish Card (provided a foreigner is a holder of the Polish Card)*

*NOTE! Contributions for health insurance of persons recognized as persons of Polish origin or having a valid Polish card are paid by the university at which they are studying.

NFZ

National Health Fund

A national institution that finances healthcare services from the contributions paid by insured persons in the NFZ (insured persons pay contributions to the NFZ, and they receive free healthcare).

The amount of a monthly contribution is approx. PLN 60,00.

The premium for each calendar month is payable by 15th day of the following month for the previous month (for example, for January by 15th February).

After the contract with the NFZ is concluded, you should visit the branch or inspectorate of the Social Insurance Institution (ZUS), where the ZUS ZZA form is to be submitted.

ZUS

Social Insurance Institution

It is a state organizational unit with legal personality that **collects contributions for social and health insurance** and distributes the benefits

(for example, pensions, disability pensions, sickness benefits or maternity allowances) in the amount and on the terms set out in the applicable regulations

Persons insured in:

NFZ - The right to provision of benefits ceases when the contract

with the NFZ is terminated or after 30-days default in the payment of contributions.

Another insurance company - The contract concluded with this company determines when the right to benefits ceases.

PRIVATE HEALTH INSURANCE

You can also buy health insurance from a private insurer. An insurance policy is usually taken out for a specific period of time, usually for a year. The rules of using health care are different. The rules of using health care in such a case may vary between companies and contract signed. Before making appointment with the doctor check the conditions, set out in your contract, which you must fulfill so that you could request the refund of the payment made at the clinic.

Office for Persons with Disabilities at TUL

The Office creates conditions for everyone to study, teach and feel comfortable at our university, regardless of their disabilities!

You need support?

Visit: bon.p.lodz.pl





Recognition of a foreign school certificate in order to apply for admission in Poland

A foreign school certificate is recognized as equivalent to the relevant Polish school certificate in the following manner:

- By virtue of law, that is without certification by other institutions or bodies in Poland
- **2.** As a result of administrative proceedings of the Head of the Board of Education.

Types of school reports that are recognized in Poland by the virtue of law are, for example, **IB Diplomas**.

Types of school reports that are recognized in Poland by the virtue of law:

- > Secondary school leaving certificates obtained in education systems of the EU Member States, EEA and OED, which entitle individuals to apply for admission to higher education institutions in the country in the education system of which they were issued
- IB diplomas (International Baccalaureate) issued by the International Baccalaureate Organization in Geneva
- > EB Diplomas (European
 Baccalaureate) issued by European
 Schools, in accordance with
 the Convention on the Statute
 of European Schools executed
 on 21 June 1994
- School certificates subject to international agreements

School leaving certificates which are not enumerated above must be recognized as equivalent to the relevant Polish school leaving certificates in the administrative procedure of the Head of the Board of Education. Recognition of school leaving certificates is performed by regional boards of education competent for the place of residence of the person applying for it, and in the absence thereof, competent for the seat or the institution in which the persons intends to submit the school leaving certificate.

This applies to secondary school leaving certificate obtained in the following countries:

Australia, Austria, Belgium, Bulgaria, Chile, Colombia, Croatia, Cyprus, the Czech Republic, Dania, Estonia, Finland, France, Greece, Spain, Ireland, Island, Israel, Japan, Canada, Korea, Lichtenstein, Lithuania, Luxembourg, Latvia, Malta, Mexico, the Netherlands, Germany, Norway, New Zealand, Portugal, Romania, Slovakia, Slovenia, Switzerland, Sweden, Turkey, USA, Hungary, the United Kingdom, Italy.

Types of school reports that are recognized in Poland by the virtue of law are also School Certificates subject to **international agreements** - it refers to certificates given, for example, in Ukraine and on Belarus.

Documents required for recognition to be submitted to the Board of Education:

- legalized and certified with the apostille secondary school leaving certificate with a list of grades
- information that the certificate in question entitles a person to take up higher education in the country where the document was issued
- a translation of the certificate and the list of grades into Polish certified by a sworn translator
- > travel document with visa or other proof of legalized stay in Poland
- > students card (given by TUL)

Nostrification of recognition of a school leaving certificate should be done before the end of the first semester of studies

More information:

Board of Education in Lodz 120a Kościuszki Ave., 90-446 Lodz tel.: +48 42 636 61 30 e-mail: kolodz@kuratorium.lodz.pl www.kuratorium.lodz.pl

NOSTRIFICATION OF A FOREIGN DIPLOMA

Nostrification of a foreign diploma in order to apply for admission to second-cycle studies, postgraduate studies, third cycle studies or opening a doctoral degree procedure in Poland

If the diploma of a foreigner entitles him or her to continue education at the higher level or to open a doctoral degree procedure in a country in the education system of which the university, which issued the diploma, operates, it also entitles the foreigner **1661**

to continue education at the appropriate level (second cycle studies, postgraduate studies or doctoral studies) or to open a doctoral degree procedure in Poland. A foreign diploma may grant the right to further education in Poland also on the basis of an international agreement.

If the diploma of a foreign national does not entitle him or her to continue higher education in the country of its issuance, and yet the foreigner wants to continue studying in Poland, he or she must submit the diploma to **the nostrification procedure**.

BASIC SAFETY RULES IN POLAND

- Cross the street only at the zebra crossing and when the traffic lights are green.
- > **Don't drink** alcohol in public places.
- > Don't drive vehicles (a car, a bike) under the influence of alcohol (in Poland it is admissible to drive motor vehicles if the concentration of alcohol in the blood is lower than 0.2 per mil).
- > Don't leave your drinks unattended at parties or in clubs - somebody could add something to them.
- > **Don't smoke** in public places, except in designates zones.
- > You will be fined for ticket evasion.
- > Avoid walking after dark in dangerous places (parks, dark streets).

- > Cycle only in bike lanes, and in case there is no bike path - on the side of the street get off the bike and walk across the zebra crossing unless there is a horizontal sign on the road allowing cycling through the street.
- > Remember! In Poland it is prohibited to produce, sell and use drugs, including marijuana!
- > Use legal software on your computer.
- > Remain particularly attentive in crowded places (streets, clubs, concerts), Don't leave your possessions unattended, especially documents and money; when you leave your dorm room, lock it.

EMERGENCY PHONE NUMBERS:

112 - general

999 - ambulance service

998 - fire brigade

997 - police





EXCHANGE AT TUL

We are very happy to introduce you the International Faculty of Engineering, a unit of Lodz University of Technology, with all the courses taught entirely in English and French. It is a internationally recognized academic department and a centre drawing students as well as first-rate teachers and research workers. Since its beginning, the mission of IFE is to educate future engineers, skilled in professional competences, languages and soft skills.

FOR EXCHANGE STUDENTS

After your arrival

- Go to the Student Assistance
 Office (SAO) located in the
 International Faculty of
 Engineering (36 Zwirki St.).
- Have your Certificate
 of Arrival signed and become
 TUL's student officially.
- Pay for the student card get a red form filled in with your personal data and go to the post office and pay PLN 22. One part of the red form should be left at the post office and second is for you, as a confirmation of payment which should be brought to SAO.
- Bring to SAO: the confirmation of payment, Health Insurance and Civil Liability Insurance (valid in Poland) and get your student ID. Wait for the info from SAO they will let you know when the student cards are ready for collection. Please note that the student ID might be issued only if you had sent us your passport-size photo before.

SAO

Student Assistance Office (SAO) – located on the first floor of IFE building (A16) is a "students helping students" office. First place you go to after your arrival in Lodz and last one that you visit when you are about to leave. If you have any questions concerning your Learning Agreement, go there and ask or contact them by e-mail: sao@info.p.lodz.pl.

Organisational meeting

Before the beginning of each semester, there is an organisational meeting during which all the important information concerning the studies will be passed on to you. Attendance is obligatory. During this meeting you will be also provided with the detailed information on how to establish your timetable, as you will have to prepare it on your own.

LAS and other documents

Exchange students may have to modify the agreed programme of study upon arrival at the host institution for a variety of reasons. Approval of the changes by both parties must be obtained in order to guarantee full academic recognition of all course units taken abroad. These changes will be indicated on a separate form. Changes to Learning Agreement for Studies can be generated from www.mobility.p.lodz.pl/in after your arrival at TUL. Deadline for submitting the printed Changes to LAS to the Student Mobility Division is till the end of the 2nd week of the semester.

ESN-EYE

ESN-EYE is a non-profit student organisation that coordinates many events and projects oriented on exchange of Erasmus students and local students. They work at Lodz University of Technology and are a part of wide, European network of Erasmus Student Network - ESN (40 countries, 900 universities). They are a group of exceptional, cheerful people who strive for perfection in organising projects and events mainly connected with promotion of students mobility programmes and consequently European Union integration. Their activities rely on teamwork, where all the members have an equal possibility of gaining new experience and are limited only by their own creativity.

ESNcard is the membership card of Erasmus Student Network. ESNcard is also used as a discount card in many cities and countries around Europe.

To learn more visit our website www.esncard.org

More information: www.eye.esn.pl/en

Facebook: fb.com/ESNEYElodz/ **Instagram:** instagram.com/esneye/

Snapchat: esn-eye



Their main projects are:

- > **Social Inclusion** allowing international students to understand society's problems and to work on the solutions, increasing the participation of students with disabilities in mobility programmes,
- > Coolture Events organising movie nights, sharing knowledge about different cultures and cultural events in
- > Erasmus Games various sport activities, promoting a healthy lifestyle among students,
- > **Tandem** language exchange, allowing people from different countries to learn languages.

ESN-EYE is the perfect place for developing managerial and organisational abilities while working on projects designed for interational people.

Mentors

Mentor is a local student that is going to help you during your stay in Lodz. He/she will help you to find the way through the University. If you wish, they will also organise a pick up for you upon your arrival in Lodz. If you have any questions concernig your stay, University, dorms, events, life in Lodz, Polish culture or anything else – just ask. Your mentors will contact you directly.

Before you arrive in Lodz, you should **inform your Mentor about the specific time and place of your arrival**. Then Mentor contacts the dorm to confirm your arrival - so if your flight is cancelled or delayed - let him/her know.

Usually students are **allowed to move to the dormitories 5 days before** the beginning of the semester. If you are planning to arrive earlier, please get in touch with your Mentor, who can contact the dorm and ask for the possibility to move in earlier. If not, Mentor can help you find accommodation in a hostel for the time before you move in to the dorm.

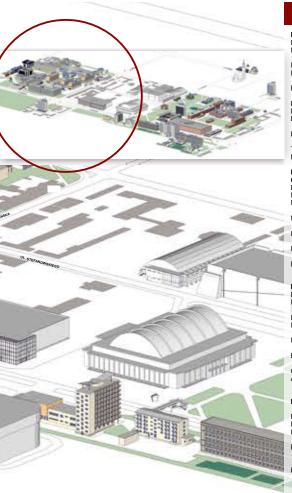
UNIVERSITY CAMPUS



OPRACOWANIE: dr inż. arch. Anetta Kępczyńska-Walczak, mgr inż. arch. Agata Glinkowska, mgr inż. arch. Rafal Szrajber, mgr inż. arch. Pawel Witczak, Maciej Urbaniak

AKTUALIZACJE MODELU I MAPY: dr inż. arch. Agata Glinkowska

sierpień 2022



University Campus A

Paculty of Mechanical Engineering		Calamana WE	Jou	
Deanery Institute of Materials Science	AZZ	Sciences W5 Deanery		Α4
and Engineering A18, A20, A21	, A22 , A20	Institute of Molecular and Industria Biotechnology	ıl	A4 A2
Institute of Machine Tools and Product Engineering A18, A20	ion	Institute of Natural Products and Cosmetics		A2
Department of Automation,		Institute of Fermentation Technology	gy	
Biomechanics and Mechatronics	A22	and Microbiology		A4
Department of Strength of Materials	A22 A22	Institute of Food Technology	42	A 4
Department of Dynamics Department of Materials Engineering	AZZ	and Analysis Department of Environmental	A2,	A4
	A22		2 42	A 4
and Production Systems Department of Vehicles and Fundame		Department of Sugar Industry	2, A3,	A4
of Machine Design A18, A22 The Factory of 21st Century Engineers A18		and Food Safety Management		A4
Mechanical Engineering Library		Faculty of Civil Engineering,		
Facility of Floridate Floridates		Architecture and Environmental		
Faculty of Electrical, Electronic,	wa	Engineering W6		В7
Computer and Control Engineering	VV∠ A10	Deanery		В/
Deanery Institute of Automatic Control A10		Faculty of Process and Environ	manta	
Institute of Automatic Control A 10	, A 12	Engineering W9	пепта	
Engineering	A11	Department of Safety		
Institute of Applied Computer			1, A6,	Α7
Science	A10	Department of Bioprocess	, .,	
Institute of Mechatronics		Engineering A	1, A6,	A7
	A12	Department of Chemical		
Institute of Electrical Engineering			1, A6,	A7
Systems	A10	Department of Molecular		
Department of Electrical		Engineering	A1,	A6
	, A12	Department of Environmental		
		Engineering	A1,	A6
Faculty of Chemistry W3		LabFactor		A1
Deanery	A34			
Institute of General and Ecological				
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Institute of Organic Chemistry	A27	Admissions Office	- 4	113
Institute of Polymer and Dye		Bursar's Office	A	17
Technology A8, A9	A24	Human Resources Office	A	17
Institute of Applied Radiation		Chancellor	A	128
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	, A27			1
Chemistry Library		Interfaculty units		
Alchemium – The magic of tomorrow's		International Cooperation Center		116
chemistry	A34	International Faculty of Engineerin		116
		Interdisciplinary Doctoral School	P	133
Faculty of Material Technologies		THE RESERVE TO SERVE THE PARTY OF THE PARTY		
and Textile Design W4	400	Student Dormitory	_	
Deanery		1st Dormitory		14
Institute of Architecture of Textiles	A33	2nd Dormitory		13
Institute of Material Science of Textile	400	3th Dormitory		12
and Polymer Composites		4th Dormitory		11
Department of Mechanical Engineering		8th Dormitory		16
Informatics and Chemistry of Polyme		Students' Government		C5
Materials Department of Knitting Technology	ASS	Career Service Student organizations		15
and Textile Machines	V33	Auditorium and Conference Hall		15
and reville Machines	AJJ	Student canteen		15
		Post office		13
The same of the same			C12, C	
		Student Radio Station "Żak"		12
			C11, C	
		Citatin Citati	J11, C	12
1917				
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CAMPUS B

Faculty of Mechanical Engineering W1 Institute of Turbomachinery



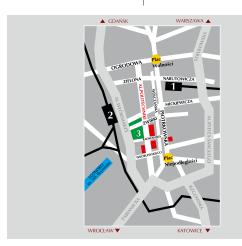
Lodz University of Technology



Łódź

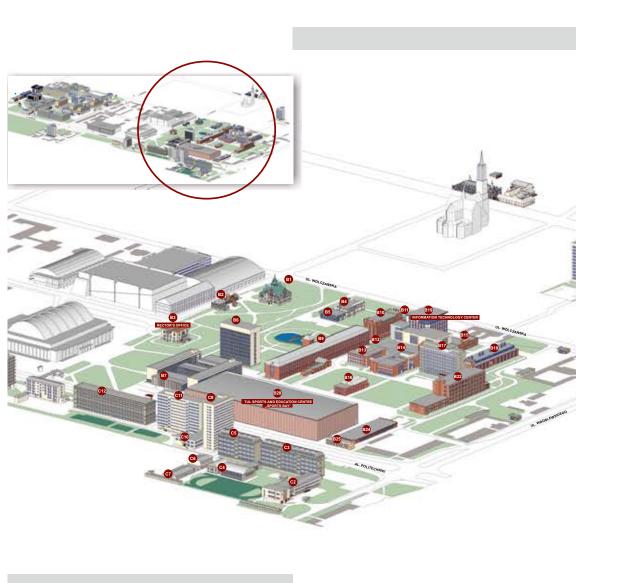
Lodz University of Technology

1 - Łódź Fabryczna Train Station 2 - Łódź Kaliska Train Station 3 - Poniatowski Park



Faculty of Electrical, Electronic, Computer and Control Engineering W2 Institute of Automatic Control Institute of Electrical Power Engineering Institute of Electronics Institute of Electronics Institute of Applied Computer Science Institute of Electrical Engineering Systems Department of Microelectronics and Computer Science RQ C3, C6, C7 B18 Department of Semiconductor and Optoelectronic Devices B9 Faculty of Chemistry W3 Institute of Applied Radiation Chemistry C1, C2, C17, C18 Faculty of Civil Engineering, Architecture and Environmental Engineering W6 Institute of Architecture and Urban Planning Institute of Environmental Engineering and Building Installations Department of Building Materials Physics and Sustainable Design Department of Structural Mechanics B6, B16 B7 B7 B7 Department of Concrete Structures Civil Engineering and Architecture Library B7 B6 Faculty of Technical Physics, Information Technology and Applied Mathematics W7 Deanery Institute of Physics Institute of Information Technology B14, B15 Institute of Mathematics B9 Faculty of Organization and Management W8 Deanery Institute of Management Institute of Marketing and Sustainable Development B17 B9. B17 Faculty of Process and Environmental Engineering W9 Deanery Department of Safework Engineering Department of Bioprocess Engineering Department Environmental Engineering B4 B4 B5 B10 College Spatial Economy College B7 Logistics College B9 Administration Rector's Office Promotion Office Iterfaculty units TUL Sports and Education Centre "Sports Bay" PoliClinic **B28** B12, B28 PoliClinic Medical clinic Main Library Foreign Languages Centre University of the Third Age Children University of Lodz Centre of Mathematics and Physics B12 B22 B24 B25 B22 C3 C4 B19 B22 Sports Centre Information Technology Centre TUL Computing & Information Services Center Student dormitory 4th Dormitory 6th Dormitory C11 C5 C9 7th Dormitory 9th Dormitory Student Clubs E1 C5, C10, C11

B13 B14



Integration Weekend

This Event is prepared especially for Erasmus students and ESN-EYE members section to integrate before the start of academic year. There is a lot of fun, games and

parties during the weekend and surely it is worth going!
Follow our FB fanpage to get the latest news and not to miss out on anything.

Useful words and phrases

To make your stay in Poland easier, we have prepared the most common expressions that you may find useful. The Polish language can be tricky for foreigners. However, if you learn some basic words you will be able to get around the city without problems.

Do you speak... - Czy mówisz...

...English? - ...po angielsku?

...French? - ...po francusku?

...German? - ...po niemiecku?

...Spanish? - ...po hiszpańsku?

How are you? - Jak się masz?

I am lost - Zgubiłem się

Where is the bathroom?

- Gdzie jest toaleta?

Food - jedzenie

Water - woda

Here - tutaj

Over there - tam

Attention! - Uwaga!

Ticket - bilet

One ticket to ... please

- Jeden bilet do ...

Yes - tak

No - nie

Excuse me - Przepraszam

Hello - Cześć

Good morning - Dzień dobry

Thank you - Dziękuję

You're welcome - Nie ma za co

Train - pociąg

Bus - autobus

Airport - lotnisko

Train station - dworzec

Bus station - dworzec autobusowy

1 - jeden 6 - sześć

2 - dwa **7** - siedem

3 - trzy 8 - osiem

4 - cztery 9 - dziewieć

5 - pięć **10** - dziesięć

Please - proszę

Goodbye - Do widzenia

What is it? - Co to jest?

Where is ...? - Gdzie jest ...?

I don't speak Polish - Nie mówię po polsku

I don't know - Nie wiem

I don't understand - Nie rozumiem

Check, please - Rachunek proszę

Help! - Ratunku! Pomocy!

Lodz University of Technology

International Cooperation Centre 36 Zwirki St., 90-539 Lodz, Poland tel.: +48 638 38 63/64 e-mail:foreignstudents@info.p.lodz.pl p.lodz.pl cwm.p.lodz.pl



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P.LODZ.PL







