

## Appendix no 2

### Recruitment schedule for student mobility in the academic year 2020/2021 of TUL students studying at a foreign university under the Erasmus+ Programme "Learning Mobility between Programme Countries", Action 1, project KA103 (updated on 08.06.2020)

#### I. recruitment

**02.03 - 15.03** - student registration and choice of university in the mobility.p.lodz.pl system;**09.03 -**

**13.03** - language examinations at the TUL Language Centre. Registration at cj.p.lodz.pl.

If you have already had certification in your study program or have another external certificate - you do not have to take this exam;

**by 13.03** - reporting to the Agreement Supervisor and consultations with the Programme Coordinator;

**by 13.03** - students submit to the TUL Language Centre certificates from outside TUL confirming knowledge of a foreign language. Students who have taken a foreign language exam at the TUL Language Center should not apply to the TUL Language Centre for a grade;

**16.03 - 20.03** - dean's office employees enter average student grades;

**16.03 - 20.03** - TUL Language Centre employees enter foreign language grades;

**16.03 - 20.03** – Agreement Supervisors enter subjective assessments into the mobility.p.lodz.pl system;

**24.03** - recruitment results;

**26.03** - organizational meeting for students qualified in the first stage of recruitment.

#### II. recruitment - cancelled

#### III. recruitment

**11.05 - 17.05** - student registration and choice of university in the mobility.p.lodz.pl system;

**by 15.05** - reporting to the Agreement Supervisor and consulting the Study Programme Coordinator;

**11.05 - 15.05** – students submit to the TUL Language Centre external certificates confirming the knowledge of a foreign language (students who took the foreign language exam at the TUL Language Centre should not apply to the Centre for a grade)

**18.05 - 20.05** - dean's office employees enter average student grades;

**18.05 - 20.05** - TUL Language Centre employees enter foreign language grades;

**18.05 - 20.05** - Agreement Supervisors enter subjective assessments into the mobility.p.lodz.pl system;

**22.05** - recruitment results

#### **IV. recruitment (only for the summer semester)**

**08.06 - 10.07** - student registration and choice of university in the mobility.p.lodz.pl system;

**until 18.06** - registration for the exams at TUL Language Centre at cj.p.lodz.pl;

**22.06 - 24.06** – exams in foreign languages at TUL Language Centre;

If you have already had certification in your study program or have another external certificate - you do not have to take this exam;

**by 10.07** - reporting to the Agreement Supervisor and consulting the Study Programme Coordinator (via TUL e-mail)

Comment: there is no need to report to the Student Mobility Division if you selected any agreement provided by this office (Biuro IFE). Only when you actively participate in university community or have any additional achievements for the university, please send a confirmation

to [erasmus@info.p.lodz.pl](mailto:erasmus@info.p.lodz.pl) until 10.07;

**22.06 - 10.07** - students send to the TUL Language Centre certificates from outside TUL confirming knowledge of a foreign language (e-mail: [rafal.kaminski.1@p.lodz.pl](mailto:rafal.kaminski.1@p.lodz.pl)). (Students who have taken a foreign language exam at the TUL Language Center should not apply to the TUL Language Centre for a grade);

**13.07 - 22.07** - dean's office employees enter average student grades;

**13.07 - 22.07** - TUL Language Centre employees enter foreign language grades;

**by 22.07** - Agreement Supervisors enter subjective assessments into the mobility.p.lodz.pl system;

**27.07** - recruitment results

#### **V. recruitment (only for the summer semester) –**

**01.10 - 13.10** - student registration and choice of university in the mobility.p.lodz.pl system;

**by 13.10** - reporting to the Agreement Supervisor and consulting the Study Programme Coordinator

Comment: there is no need to report to the Student Mobility Division if you selected any agreement provided by this office (Biuro IFE). Only when you actively participate in university community or have any additional achievements for the university, please send a confirmation

to [erasmus@info.p.lodz.pl](mailto:erasmus@info.p.lodz.pl) until 13.10;

**01.10 - 13.10** - students send to the TUL Language Centre certificates from outside TUL confirming knowledge of a foreign language. (Students who have taken a foreign language exam at the TUL Language Center should not apply to the TUL Language Centre for a grade);

**14.10 - 16.10** - dean's office employees enter average student grades;

**14.10 - 16.10** - TUL Language Centre employees enter foreign language grades;

**by 16.10** - Agreement Supervisors enter subjective assessments into the mobility.p.lodz.pl system;

**20.10** - recruitment results